

# **Chung Shan Medical University Admission Regulations for International Students**

(Final approval date: December 12, 2025)

## **Article 1**

For the enrollment of international students pursuing degrees at Chung Shan Medical University, the regulations are established in accordance with the "Regulations Regarding International Students Undertaking Studies in Taiwan" promulgated by the Ministry of Education.

## **Article 2**

Item 1 –Those who hold foreign citizenship and have never held Republic of China (Taiwan) citizenship may apply for admission in accordance with the following provisions:

1. Have not previously studied in Taiwan as an overseas Chinese student.
2. The applicant seeking admission for the current academic year has not undergone the enrollment assignment procedures conducted by the University Entrance Committee for Overseas Chinese Students.

Item 2 – Individuals with foreign citizenship who meet the following criteria and have continuously resided overseas for six years or more, or for those intending to enroll in the Medical or Dental programs, eight years or more, may apply for admission in accordance with these regulations. However, the specified conditions need to be followed.

1. For applicants holding Republic of China citizenship at the time of application, they should not have established household registration in Taiwan from the outset.
2. Individuals who previously held Republic of China citizenship before applying and no longer possess it at the time of application, should have a period of at least eight years from the date of approval by the Ministry of the Interior for the loss of Republic of China citizenship to the time of application.
3. Individuals who satisfy the criteria mentioned above (1,2) must also adhere to the two conditions outlined in Item 1.

Please also note:

In accordance with the educational cooperation agreement, foreign nationals recommended by foreign governments, organizations, or schools to study in Taiwan, who have not established household registration in Taiwan from the outset, may, upon approval by the Ministry of Education, be exempt from the restrictions stipulated in the preceding two criteria stated in Item 2.

The durations specified in Item 2, paragraph 2, as six years and eight years are calculated based on the academic start date of the intended semester (either February 1st or August 1st).

"Overseas," as mentioned in the second paragraph of Item 2, refers to countries or regions other than the mainland, Hong Kong, and Macau. "Continuous residence" means that the duration of an international student's stay in the country does not exceed one hundred and twenty days in each calendar year. For periods of continuous residence overseas that do not correspond to a complete calendar year, recognition is based on not exceeding one hundred and twenty days of stay within the country during each respective year within the calculation period. However, if one meets any of the following conditions and possesses relevant supporting documents, they are exempt from this restriction. The duration of their stay within the country is not included in the calculation of overseas residence period.

- a. Attendance in overseas youth technical training courses organized by the competent authority for overseas Chinese affairs or in technical training programs recognized by the Ministry of Education is exempted from this limitation.
- b. Enrollment in Chinese language programs of universities and colleges approved by the Ministry of Education for admitting international students, with a cumulative duration of less than two years, is exempt from this restriction.
- c. Exchange students, with a cumulative exchange period of less than two years, are exempt from this limitation.
- d. Interns who have obtained permission from the competent authority of government to intern in Taiwan, with a cumulative internship period of less than two years, are exempt from this restriction.

Individuals who hold dual citizenship, with both foreign nationality and Republic of China citizenship, and have applied to renounce Republic of China citizenship before the revision and enforcement of the "Regulations Regarding International Students

Undertaking Studies in Taiwan" by the Ministry of Education on February 1, 2011, may apply for admission in accordance with the original regulations without being subject to the restrictions stated in the second paragraph.

**For the purposes of these Regulations, individuals meeting the criteria of Article 2 of the Nationality Act are considered to hold Republic of China citizenship.**

### **Article 3**

An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, or dentistry must have resided overseas continuously for at least eight years.

The term "resided [...] continuously" in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year.

However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

A person who was formerly from the Mainland China and who has foreign nationality and has never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, or dentistry must have resided overseas continuously for at least eight years.

The term "resided [...] continuously" in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year.

However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph.

The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The definition of “overseas” given in Paragraph 5 of the previous article also applies, mutatis mutandis, to Paragraphs 1 to 4.

#### **Article 4**

An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students.

**In any of the following circumstances, an international student who, after the application mentioned in the preceding paragraph, applies to continue their studies in Taiwan or applies again to study in Taiwan, shall not be subject to the restrictions set forth in the preceding paragraph:**

1. If an international student is applying for admission to a master's degree or higher-level program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall handle the application in accordance with its relevant regulations;
2. If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.
3. **If an international student meets the requirements of Article 2, Paragraph 1 and applies for admission to a bachelor's degree program at this University, excluding the School of Medicine and the School of Dentistry, they are limited to one such application.**

If an educational institution in Taiwan where an international student was studying considers that their conduct or academic performance was unsatisfactory, or if the student seriously violated any ordinances or the regulations of the educational institution and the circumstances were serious and as a result, in accordance with the provisions of its regulations governing student awards and penalties had to

discontinue their studies or forfeited their status as a registered student, the student is not permitted to re-apply to study in Taiwan on the basis of the provisions of the previous paragraph.

## **Article 5**

International students applying for admission to pursue a degree at Chung Shan Medical University must submit the following documents to the Office of Academic Affairs by the specified deadline. Those who pass the examination or selection process will be issued an admission permit. Late submissions will not be accepted: Documents required:

1. Application form.
2. Documents verifying academic credentials and transcripts (For languages other than Chinese or English, please provide translations in Chinese or English).
  - (1) Academic credentials from mainland China: Should be processed according to the regulations for the recognition of academic credentials from mainland China.
  - (2) Academic credentials from Hong Kong or Macau: Should be processed according to the regulations for the verification and recognition of academic credentials from Hong Kong and Macau.
  - (3) Academic credentials from other regions:

Academic credentials from overseas Taiwanese schools and Taiwan-affiliated schools in mainland China are considered equivalent to the academic credentials from corresponding educational levels in Taiwan.

For academic credentials obtained in regions outside of the aforementioned cases, the recognition process should adhere to the regulations set forth by universities for the recognition of foreign academic credentials. However, academic credentials from foreign schools located in mainland China must undergo notarization by public notary offices in mainland China and be verified by institutions established or designated by the Executive Yuan or entrusted private organizations.
3. Proof of Financial Support: A financial statement from a bank demonstrating sufficient funds for studying in Taiwan (minimum amount of \$10,000 USD), or proof of full scholarship provided by the government, the university, or private organizations.
4. Applicants are required to have language proficiency and provide the following supporting documents:

The major teaching conducted in Chung Shan Medical University is primarily in Mandarin Chinese. If proficiency in Chinese is required for the applied program, applicants should possess proof of Chinese language proficiency equivalent to Level A2 in the Test of Chinese as a Foreign Language (TOCFL) or Level A2 in the Common European Framework of Reference for Languages (CEFR). However, applicants with a previous academic background in Chinese language as their major or substantial evidence of coursework conducted in Chinese may be exempted from providing proof of Chinese language proficiency.

If proficiency in English is required for the applied program, applicants should provide proof of English language proficiency equivalent to at least Level B1 in the Common European Framework of Reference for Languages (CEFR). However, applicants who are nationals of English-speaking countries, have obtained their previous degree in an English-speaking country, or have completed their previous degree in a program conducted entirely in English and can provide relevant evidence, may be exempted from providing proof of English language proficiency.

Higher language proficiency standards may be required for specific departments or programs, and these requirements should be found in the program brochure.

5. Documents requested for application.

When reviewing the admission applications of international students, if there are doubts about the documents mentioned in the 2<sup>nd</sup> to 5<sup>th</sup> paragraphs of the preceding section (above) that have not been verified by Taiwan's overseas agencies, institutions established by the Executive Yuan, or entrusted private organizations, the university may request further verification. If the documents have already been verified, assistance may be sought to cross-verify the information.

If any of the documents submitted by international students are found to be forged, fraudulent, or altered, the admission qualification shall be revoked. For those who have already registered and enrolled, their academic registration will be revoked, and no academic certificates will be issued. If such irregularities are discovered after graduation, the university will revoke the graduation qualification and invalidate the degree certificate.

The admission permit in the first paragraph should specify the international student's name, program name, degree level, language of instruction, academic year of admission, semester start date, criteria for tuition and fee refunds, scholarships, and other relevant information that should be notified to

international students. This information should be provided in both Chinese and English to ensure that international students understand their rights and obligations when studying in Taiwan.

Additionally, a version in the student's native language may be provided if available.

## **Article 6**

International students who have already completed a bachelor's degree or higher in Taiwan and wish to apply for admission to a master's or higher program at Chung Shan Medical University may submit their graduation certificate and transcripts from Taiwanese universities. They can apply for admission according to the regulations in Article 5 without being subject to the restrictions stipulated in Article 5, Paragraph 1, Subparagraph 2.

**International students who have earned an associate degree or lower may apply for admission by submitting graduation certificates and transcripts from their prior studies. Such students may apply for undergraduate programs in accordance with Article 5 and are exempt from the restrictions set forth in Article 5, Paragraph 1, Subparagraph 2.**

## **Article 7**

To facilitate the enrollment of international students, Chung Shan Medical University will annually establish an International Student Admission Committee. This committee will develop admission regulations, ensuring that its proceedings align with the principles of transparency, equity, and fairness. The committee will determine the admission of international students at all academic levels.

The admissions brochure for international applicants will furnish comprehensive details about the offered departments, admission quotas, program durations, eligibility criteria, assessment methods, and the language of instruction for each department. Furthermore, the brochure will include information on language proficiency requirements, financial statements, tuition and fees, as well as scholarship details for international students and other pertinent information.

International students can apply directly to their preferred department or program

at Chung Shan Medical University. The required application materials for each academic program may vary and can be found in the admissions brochure, which includes information on assessment and evaluation methods, as well as decision-making criteria. All these details are available in the admissions brochure.

The admission process for international applicants will commence with an initial review by the respective department. Following this, the application will undergo a secondary review by the International Student Admission Review Committee in the corresponding college to which the application belongs. Applicants who are successfully admitted within the specified quotas will receive confirmation from the Academic Affairs Office, and the final approval will be granted by the Dean of the Academic Affairs Office. Subsequently, the University President will issue the official acceptance document to inform the successful international applicants. The International Student Admission Review Committee for each college will be convened annually, with the Dean of the College serving as the chairperson and the Chairmen of each department as committee members.

## **Article 8**

With the exception of promotional activities for recruitment and assisting students in their entry to Taiwan and other necessary immigration procedures, the recruitment of international students will be solely managed by Chung Shan Medical University. No third-party entities, apart from Chung Shan Medical University and its affiliated organizations, will be involved.

Additionally, any instances of financial misconduct, improper financial arrangements, or violations of relevant laws requested from international students should be prevented. If deemed necessary, Chung Shan Medical University will conduct investigations to ensure the fairness and justification of the recruiting process.

Information regarding international recruitment will be disseminated through official websites, international education fairs, overseas promotional activities, and online admission briefings. In specific situations, Chung Shan Medical University may authorize external organizations, legal entities, groups, or individuals to participate in information promotion. However, it is imperative that any information provided remains consistent with the enrollment regulations and does not contradict or deviate from the content in CSMU's published admission brochures or guidelines.



## **Article 9**

Chung Shan Medical University enrolls international students based on a policy that allows for an additional 10% beyond the approved quota for domestic students set by the Ministry of Education in the preceding year. This number should be included in the total enrollment quota for the current academic year reported to the Ministry of Education for approval. If the application for admitting international students exceeds the approved enrollment quota plus ten percent from the previous academic year, an additional plan (including quality control strategies and corresponding measures) must be submitted for approval to the Ministry of Education. However, this limitation does not apply to degree programs established in collaboration with foreign universities that have been approved by the Ministry of Education as special projects.

In the event that the total enrollment quota for domestic students is not fully filled within the approved limit in the preceding academic year, Chung Shan Medical University is permitted to supplement the remaining vacancies with international students within the designated quota, subject to approval by the Ministry of Education.

The enrollment slots mentioned in the first paragraph of this article do not encompass non-degree international students, specifically those without formal student status.

## **Article 10**

**Chung Shan Medical University shall promptly report to the international student management information system designated by the Ministry of Education all relevant data regarding international students, including their admission, enrollment, transfer, suspension, withdrawal, changes to or loss of student status, and departure status.**

## **Article 11**

International students are not allowed to apply for enrollment in this university's non-degree program education, including the non-regular bachelor's programs of extension education, part-time master's programs, and other classes that are only conducted during the evening or on weekends. However, international students in

Taiwan who already have legal residency status or are enrolled in programs approved by the Ministry of Education are not subject to this restriction.

## **Article 12**

The fees applicable to international students for their education at Chung Shan Medical University are processed according to the following regulations:

1. For recipients of the Taiwan Scholarship from the Ministry of Foreign Affairs, as well as individuals with permanent residency status in Taiwan, the tuition and fees will be processed in accordance with the fee structure established for domestic students at our university.
2. Those entering through educational cooperation agreements will have their admission processed in accordance with the terms specified in the agreement.
3. For international students not covered by the preceding Items 1 and 2, fees will be determined based on the fee structure specified set by Chung Shan Medical University for international students, and this fee should be higher than the fee standards of private universities at the same academic level.

During registration, new students are required to submit proof of medical and accident insurance coverage with a validity period of at least six months from the date of entry. Non-first year students should provide relevant insurance documentation such as proof of enrollment in the national health insurance of Taiwan. If the insurance documents from abroad are issued, they must be verified by the overseas Taiwan agency.

## **Article 13**

International students who are late to register and have not exceeded one-third of the semester for that academic year will be permitted to attend in the current semester. Those who have surpassed one-third of the semester for that academic year should register for enrollment in the second semester or the following academic year. However, this does not apply if the Ministry of Education has specified otherwise.

## **Article 14**

International students who have graduated from Chung Shan Medical University and

obtained approval from the Ministry of Education for internship in Taiwan may extend their international student status for a maximum period of one year beyond their graduation.

An international student, whose primary reason for studying in Taiwan results in being granted permission for household registration, change of residence registration, naturalization, or restoration of Republic of China (ROC) citizenship during their study period and subsequently leads to the loss of their international student status, must be withdrawn from the program. However, this does not apply to those who enter the program through the same admission process as domestic students or those who apply for naturalization under Article 4, Paragraphs 1 to 3 of the Nationality Act to acquire ROC citizenship. For the undergraduate program, Chung Shan Medical University accepts transfer students from international students studying at other universities and colleges through the "Joint Admission Examination for Student Transfer between Private Medical Universities" and "Transfer Exam for Winter Semester" held annually. However, international students who have been expelled from their previous university and college due to unsatisfactory conduct or have been expelled due to a criminal conviction confirmed by the court cannot transfer to this university. The graduate programs (master's and doctoral) do not accept international students as transfer students.

## **Article 15**

The Academic Affairs Office is responsible for the admission application of international students. Simultaneously, the Office of International Affairs partners with pertinent departments to supervise the performance of international students, offering academic guidance as needed, managing assessments, and facilitating communication with the international student or their family. Periodic guidance activities are organized throughout each academic year. In cases where an international student is found to have violated the regulations of the Employment Services Act, the university is obligated to report to the relevant authorities following the established legal procedures.

If international students take a leave of absence, withdraw from the program, or experience changes leading to the loss of student status, Chung Shan Medical University is obligated to inform the Consular Affairs Bureau of the Ministry of Foreign Affairs, the service station of the National Immigration Agency in Taichung City, and duly notify the Ministry of Education.

## **Article 16**

For matters not explicitly covered by this regulation, they shall be handled in accordance with the "Regulations Regarding International Students Undertaking Studies in Taiwan" issued by the Ministry of Education, the Chung Shan Medical University's academic regulations, and other relevant provisions.

## **Article 17**

This regulation, upon approval by the Academic Affairs Meeting and subsequent verification by the Ministry of Education, shall be officially announced and implemented by the university president. Any amendments to this regulation shall follow the same process.

Note:

**This set of regulations for the Admission Regulations for International Students is translated from the Chinese version of the regulations at Chung Shan Medical University. In case of any ambiguity or dispute, the Chinese version of Chung Shan Medical University's regulations shall be considered the sole authoritative reference for interpretation.**

Please also refer to the website below:

<https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=H0110001>